

The British Association for the Purebred Spanish Horse Ltd

Company Registered in England and Wales. Company Number 4468396
Affiliated to the Spanish State Stud Book Authority - ANCCE :GPPE
WEBSITE: www.bapsh.co.uk

INSTRUCTIONS FOR CHANGE/TRANSFER OF OWNERSHIP FOR PRE HORSES IN THE UK & IRELAND - 2017

UK EQUINE LAW requires ALL CHANGES OF OWNERSHIP for PRE HORSES to be REGISTERED with BAPSH Ltd within 30 DAYS of PURCHASE

**REGISTER I-PRE HORSES - TRANSFER OF OWNERSHIP OCCURS IN TWO STAGES IN THE UK.
DISCOUNT OF £10.00 WHEN BOTH STAGES APPLIED FOR TOGETHER**

UK EQUINE LAW REQUIREMENTS - COMPULSORY

Stage 1 This Transfer accomplishes the Change of Ownership within the UK for BAPSH Ltd Registered Horses. It updates the Passport into the new owner's name and address, and updates the UK database records so that your horse's MICROCHIP is registered to your contact details.

This Transfer process is a legal requirement for all PRE horses within 30 days of the Sale being completed.

Recently Imported PREs - UK Import Registration with BAPSH Ltd includes the Stage 1 Transfer – no extra fee.

ANCCE-LGPPE (SPANISH STUDBOOK) REQUIREMENTS - RECOMMENDED

Stage 2 This second stage Transfer, known as LGPRE Service 619, creates the Change of Ownership in the Spanish Studbook in Seville (ANCCE-LGPPE) which is the mother Studbook. The application for an LGPRE Service 619 is done via the BAPSH Registry Service and uses the horse's ANCCE CARTA DE TITULARIDAD/PROPIEDAD (Ownership Card) and the ANCCE International Service Application form.

The LGPRE Service 619 Transfer is **ESSENTIAL** for all PRE horses if they are to be **Breeding stock or Potential Breeding Stock**.

BAPSH Ltd recommends that the new owner applies for this second stage Transfer so that the Ownership recorded in the ANCCE-LGPPE matches the Ownership recorded by BAPSH Ltd and DEFRA.

BAPSH suggests that the Seller pays for and completes the Stage 1 Transfer to ensure the sold horse is no longer the Seller's legal responsibility. Completion of Stage 2 Transfer can ONLY be done by the new owner.

PROCEDURES

Stage 1. Download the BAPSH Ltd Transfer of Ownership Form from www.bapsh.co.uk –Horse Registration Section, and complete the form with all requested details, **including date of sale**, and the **signatures of both seller and buyer**. The fee is **£25.00** - inc.P&P (Cheque payable to BAPSH Ltd).

The form will be rejected without the seller's genuine signature

Send the Transfer Form, with the Horse Passport and the Cheque, to the BAPSH Ltd Studbook Registrar, who will complete all necessary changes of ownership for UK law and return the Passport to you within 10-14 working days. Completion of the Stage 1 Transfer means that the horse is now the legal responsibility of the new owner within the UK and the MICROCHIP is registered to the new owner's contact details.

Stage 2. NOTE:- The New Owner MUST have an LGPRE Breeder Code or LGPRE Horse Owner Code in order to be able to apply for Services from the LGPRE. If you do not know what this is or are unsure whether you have an LGPRE Code then you should contact the BAPSH Ltd Registrar – bapshregistrar@btinternet.com .

i). CARTA DE TITULARIDAD/PROPIEDAD- Complete the back of with the following information

a. Your name and address,

b. Your ID number which will either be your own Passport number or your Driving Licence number,

c. Your LGPRE Breeder Code or your LGPRE Horse Owner Code

d. Your signature in the **'El Comprador'** Box bottom right-hand corner. **The 'El Vendedor' (Seller) Box should already be signed by the person named on the front of the Card - ONLY that Signature is acceptable to LGPRE.**

If the Seller Box is blank or someone else has signed this Box contact the Registrar immediately.

e. Your location and the date go in the spaces above the signature Boxes.

All details entered should match those already held in your ANCCE-LGPPE Breeder/Horse Owner Code.

IF your horse has NEVER had a Carta de Titularidad issued to it (you can check this out with the Registrar or for yourself on www.lgance.com – Consult Horses) then you **MUST complete an ANCCE-LGPRES Declaration of Ownership form** (download from www.bapsh.co.uk –PRE - Register I Change of Ownership page) and also provide a scan or photocopy of **your own Passport or Driving Licence**. Send these Documents with your ANCCE-LGPRES International Application for Service to the Registrar instead of the non-existent Carta. Your horse will receive its **FIRST Carta**, in your name & Code, when the Service 619 is completed.

ii) ANCCE-LGPRES INTERNATIONAL APPLICATION FOR SERVICE form - Download from www.bapsh.co.uk – PRE - Register I Change of Ownership Page. Complete the ANCCE International Application for Service legibly with the same details as you have written on the back of the Carta

a. Top Left Box - Put in today's date

b. Next Left Box - Circle Mr or Ms, and **PRINT** your full name in the Box beside.

c. Right side Top Box - Put in your LGPRE Breeder or Horse Owner Code.

d. Country = UK or IRELAND

e. Stud Farm Name = the words permanently attached to your LGPRE Code. Not your actual studfarm in UK

f. Number of horses = between 1 and 10 horses can go on one form for the same Service Code

g. Stud Farm Address = The address you registered with LGPRE for your home address

h. Service Code = **619**.

i. The Fee is **£55.00** - including P&P in the UK and P&P to Spain.

j. Complete the Box **'Horses You Are Requesting Service For'** with your Horse's Passport Number/Code (UENL) in column 1 & the full registered Name in column 2. Passport is not yet issued ? Use the foal's **'Breeding & Birth Certificate Number'** for column 1 (See details for Foals at bottom of page)

SIGN the Box in bottom left corner. There is no need to complete the address box on bottom right.

Correctly completed EXAMPLES of the above are available online at www.bapsh.co.uk for reference.

iii) SEND COMPLETED DOCUMENTS & FEE - (£55.00 for BAPSH registered horses) to the address at page bottom. Pay by Cheque/Postal Order to BAPSH Ltd, or Bank Transfer.

Please Email Mary McBryde - bapshregistrar@btinternet.com for BAPSH Registry Account Bank details.

iv) WHAT HAPPENS NEXT - Upon receipt, the Studbook Registrar will pay LGPRE, input the new owner's data into the Spanish Studbook, and send the Carta de Titularidad/Propiedad and ANCCE International Application for Service to LGPRE in Spain. LGPRE creates a new Carta de Propiedad in new owner's name and LGPRE Code and sends the Carta back to the BAPSH Ltd. It is 4 to 6 weeks before the new Carta is received in the BAPSH Ltd Registry office. The Registrar updates the UK database, makes a copy of the Carta, and posts the Carta de Propiedad by Recorded Delivery to the new owner.

TRANSFER OF OWNERSHIP FOR FOALS WITHOUT PASSPORT ISSUED

1. BAPSH registered Foals in the middle of LGPRE Service 103 Inscription can have BOTH Transfer Stages done before their Passport is issued. The BAPSH Transfer is the same as an adult horse Stage 1 described above.

The Stage 2 LGPRE Service 619 Transfer is done as follows,

a) PREINSCRIPTION DOCUMENT-OWNER'S BLUE CARBON COPY. Both the Seller and the Buyer sign at the bottom and complete the Buyer's Data - **The Buyer MUST have an LGPRE Breeder or Horse Owner Code.**

b) ANCCE International Application for Service - use the Breeding & Birth Certificate number (C.Cubricion) in column 1 instead of the Passport number (which has not yet been issued)

c) Send these two LGPRE documents with the **£55.00** fee, plus the BAPSH Transfer application and **£25.00** fee, if not applied for previously, to BAPSH to process. The new ANCCE Passport will be issued straight into the Buyer's Name. **Remember to discount combined fee by £10 if both Transfers applied for together.**

2. Very Young Foals - LGPRE Service 103 Inscription not applied for yet - can be transferred by means of a Stage 1 BAPSH Ltd Transfer alone. The BAPSH Transfer and fee **MUST** accompany the Foal Inscription Application paperwork (Breeding & Birth Certificate + ANCCE International Application for Service 103 + Service 103 Fee). The Change of Ownership **MUST** also be recorded in the bottom section of the **WHITE COPY** of the **BREEDING & BIRTH CERTIFICATE sent to the BAPSH Office**; BOTH Seller and Buyer signatures **MUST** be present. The **Buyer MUST have an LGPRE BREEDER CODE** because the foal will be put straight into the new owner's Code and the LGPRE Foal Inscription will be processed in the Buyer's LGPRE Code. Foals cannot be inscribed in a Horse Owner Code.

Please contact:-

The BAPSH Ltd Registrar - Mary R McBryde between 10am and 4pm Monday to Friday if you have any queries, Holly Trees Farm, Chesterblade Road, Stoney Stratton, Shepton Mallet, Somerset. BA4 4EQ

Tel: 07887 890098

Email: bapshregistrar@btinternet.com